

NB: Return completed form by Email to cips@supplychainacademy.co.za Att:Central Registrations Team (CRT)

Enquires: Tel +2767 033 7681 WhatsApp: +2779 723 6716 Web: www.supplychainacademy.co.za

Support Centres: Midrand, Pietermaritzburg, Durban, Richards Bay, Cape Town, Nelspruit, Dubai, Rwanda, Ghana, Tanzania, Egypt, Namibia, Mozambique, Swaziland, Mauritius, USA, UK, New Zealand, Australia etc.

REGISTRATION / ENROLMENT FORM: THE SUPPLY CHAIN ACADEMY – SCA GLOBAL



STUDENT INFORMATION											
Last Name				First				Date			
Street Address											
City				Province				Code			
Phone				E-mail Address							
Marital Status		Single	Married	Race:	African	Colored	Indian	White	Other		
Identity number				Date of birth:				How did you hear about us:			
Home language				Nationality				CIPS Membership(if any):			
EDUCATION (PLEASE ATTACH ALL COPIES OF CERTIFICATES/QUALIFICATIONS)											
High School				Address							
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Qualification			
College				Address							
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Qualification			
Other				Address							
From		To		Did you graduate?		YES <input type="checkbox"/>	NO <input type="checkbox"/>	Qualification			
**Attach Certified copies of ID, all Qualifications/Certificates and any other relevant documents											
CIPS DIPLOMA OR CERTIFICATE [<i>SELECT AND STATE TITLE</i>]											
<i>Please indicate the course for which you're applying.</i>											
Certificate/Advance Certificate/Diploma/ Advance Diploma/ Professional Diploma (CIPS Level 2 - 6)				Year of study e.g. 1 st year 2021				20...			
Preferred study Option:				Full Time Yes / No				Part-Time Yes / No		Digital/Online Yes/ No	
EMPLOYMENT DETAILS (IF EMPLOYED PLEASE PROVIDE DETAILS)											
Company						Phone					
Address						Supervisor					

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Job Title	Year started	
Responsibilities		
May we contact your supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>		
FOR OFFICE USE ONLY		
Student/ Membership No	Paid fee	Date
Receipt No	Captured by	
Other		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge. I understand that false or misleading information in my application may result in my exclusion from **The Supply Chain Academy-SCA Global**.

Signature

Date

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PACKAGE	<ul style="list-style-type: none"> • Attendance either during the Day/ Evening or Weekend • Face to face per module • CIPS Course Books • CIPS Course Notes • Classroom revisions • Assignments • Mock examinations • Recommended Library facility • Team groups or Study groups facilitation • Unlimited Tutor support
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PLEASE TICK APPROPRIATE BOX

CIPS QUALIFICATION LADDER

(PLEASE TICK (X) APPROPRIATE LEVEL, MODULES AND EXAM PERIOD FOR YOUR QUOTATION)

1. CERTIFICATE IN PROCUREMENT AND SUPPLY OPERATIONS

MODULE	May	July	September	November
Introducing Procurement and Supply (L2M1)				
Procurement and Supply Operations (L2M2)				
Stakeholder Relationships (L2M3)				
Systems Technology (L2M4)				
Inventory, Logistics and Expediting (L2M5)				

2. ADVANCED CERTIFICATE IN PROCUREMENT AND SUPPLY OPERATIONS

MODULE	May	July	September	November
Procurement and Supply Environment L3M1				
Ethical Procurement and Supply L3M2				

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Contracts Administration L3M3				
Team Dynamics and Change L3M4				
Optional Modules: Only select one				
Socially Responsible Warehousing & Distribution L3M6				
Socially Responsible Procurement L3M5				

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3. CIPS DIPLOMA IN PROCUREMENT AND SUPPLY

MODULE	May	July	September	November
Scope & Influence of Procurement & Supply (12 credits) -M1				
Defining Business Needs (6 credits)- M 2				
Whole Life Asset Management (6 credits) - M 7				
Ethical & Responsible Sourcing (6 credits) -M4				
Supplier Relationships (6 credits)- M6				
Commercial Contracting (6 credits) - M 3				
Commercial Negotiations (6 credits) - M5				
Procurement & Supply in Practice (12 credits) -M8				

4. CIPS ADVANCED DIPLOMA IN PROCUREMENT AND SUPPLY

MODULE	May	July	September	November
COMPULSORY UNITS				
Managing Teams & Individuals - M1 (12 credits)				
Managing Supply Chain Risks - M2 (6 credits)				
Managing Contractual Risks - M3 (6 credits)				
Advance Contract & Financial Management -M4 (12 credits)				
Managing Ethical Procurement & Supply - M5 (6 credits)				
Optional: Select 3 modules (18 credits)- in yellow are recommended modules				
Category Management - M6 (6 credits)				
Project & Change Management -M8 (6 credits)				
Operations Management - M9 (6 credits)				
Logistics Management - M10 (6 credits)				
Achieving Competitive Advantage through the Supply Chains M7 (6 credits)				

5. CIPS PROFESSIONAL DIPLOMA IN PROCUREMENT AND SUPPLY Leads to MCIPS NOF L8

MODULE	May	July	September	November
Strategic Ethical Leadership - 12 credits- M1 (12 credits)				
Global Commercial Strategy - 12 credits - M2 (12 credits)				
Global Strategic Supply Chain Management -M3 (12 credits)				
Future Strategic Challenges for the Profession- M4 (6 credits)				
Optional: Select 3 modules (18 credits)- in yellow are recommended modules				
Global Logistics Strategy - M10 (6 credits)				
Strategic Programme Leadership -M5 (6 credits)				
Innovation in Procurement & Supply - M8 (6 credits)				
Commercial Data Management -M7 (6 credits)				

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Supply Chain Network Design - M9				
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TERMS AND CONDITIONS OF REGISTRATION

1. All fee payments must be paid in FULL before commencement of training. Fees due must be paid by cheque, direct bank transfer, debit or credit card (if through employer assisted study).
2. Registration fee, deposit and acceptance fee are due before commencement of training must be paid by cheque, direct bank transfer, debit or credit card
3. If you are studying based on Option 1, 2 & 3 Payment Plan please sign our Short Contract.
4. If a student fails to attend Classroom learning totally as scheduled and also fails to write the exams within the 12months period, then 10% will be charged on Tuition if he/she wants to attend Classroom learning in the following year/semester.
5. Tuition fees are non-refundable if student has accepted books and has attended Classroom learning and/or any other fees for The Supply Chain Academy - SCA (SA) events.
6. **"Deferral"** refers to the postponement of study in the module/ exam in which a student has already registered/enrolled. A Deferral Request Form is available and is to be used by any of The Supply Chain Academy - SCA (SA) student who wishes to defer the module(s) or exam of study for which they are already registered. Within this policy, Tuition fees are NON- REFUNDABLE but may be credited for future learning.

Conditions of deferral:

- In the event that the student has attended Classroom Learning and is sick, he can defer the CIPS exams, The Supply Chain Academy - SCA (SA)'s registrar office would require a sick note from the doctor/ hospital for you to attend free classroom revision plus unlimited tutor support scheduled in the next semester.
7. In the event that CIPS changes the syllabus, The Supply Chain Academy - SCA (SA)/CIPS will not be held liable for students who keep CIPS's books, Course notes or any other related materials without completing their studies in time.
 8. In the event that tutor is sick, The Supply Chain Academy - SCA (SA) will reschedule time with students to compensate them for their time.
 9. The Supply Chain Academy - SCA (SA) reserves the right not to run a module/workshop should the given module/workshop not have enough registered students and a refund will be applicable.

DECLARATION

1. The student/parent/legal guardian /company hereby agrees to pay the fees for the modules selected as reflected under The Supply Chain Academy - SCA (SA) Cost Structure, which shall be incorporated into this contract.
2. I declare that the information I have supplied on this form is, to the best of my understanding and belief, complete and correct.
3. I hold myself responsible for the payment of all fees and other charges payable by me to The Supply Chain Academy - SCA (SA) for all modules which I register. If I am in arrears, I will be liable for all costs of recovery, including fees charged by external debt collectors on the scale as between the debt collector and client plus collection commission.
4. Students must not divulge any confidential or legally protected information about The Supply Chain Academy - SCA (SA), individuals or organisations

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- 5. By signing this form I acknowledge that I have read and understood the terms and conditions set out in The Supply Chain Academy - SCA (SA)'s student registration document.

I the undersigned.....

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PLEASE PRINT NAME OF STUDENT

PLEASE PRINT NAME OF THE COMPANY/
GUARDIAN

Signature.....

Signature.....

Date.....

Date.....